

2024.12.03 Committee of the Whole (LC) All Hands Meeting (November)

- Minutes from previous meetings. [Ministry Meeting Minutes Archive](#)
- [Join Zoom Meeting](#), Meeting ID: 825 8167 0394, Passcode: 487224, by phone: 309.205.3325 US
- **In attendance:** Rev. Wendy Miller Olapade, Terri Bracy, Ray Santiago, Paul Roberts, Julie Roberts, Liz Douglass, Jackie Kerstner, Erin Sennott, Paul Sennott

1. **Recruit Meeting Clerk** - Wendy

2. **Opening Prayer** - Wendy

3. **Clerk's Report** -

a. Approve Meeting Minutes - [2024.10.29 All Hands Meeting \(Nov\)](#)

- Motion to 'Approve by Member Erin; Seconded by Member Terri; All members motion 'In-Favor'

4. **Treasurer's Report**

- a. [2024.12.03 Budget Versus Actuals](#) provided for review; there may be some errors in QB that need to be corrected, and will be done in connection with 2024 Closing of books; Erin - nothing to report.
- b. Closing of 2024 Books and Audit - Pending Return of Allison Hughes from family tragedy; Erin will reach out. In January
- c. Terri asks: As we go into the merger - will Charmaine be a shared expense? Yes. Currently 15 hours @ Sanctuary and 5 hours @ Hillside. Tom expects her hours to be reduced and some of the work she does for Sanctuary to go away (ie: fiduciary roles). Charmaine has been informed of this possibility and understands. This is an area to be negotiated.

5. **Sanctuary UCC Relocation**

- a. **Leavetaking - Feedback:** Excellent experience, positive event, video - could have spent more time - really affirming, the ethos of the day was well done very powerful and positive. [See "Every End is a New Beginning".blogpost on website](#) for order of worship and video of the ministries.
- b. **Process and Expense Update** (December 15 goal, Dec 31 deadline)
 - i. Hired cleaning service for pre-breakfast; will do the same for final cleaning before departure.
 - ii. Hired Movers (2-3 men) including final trash disposal (3 days Church paid/will pay; 1/2 day Wendy paid)
 - iii. Purchased New Shredder same cost as one barrel of Shredding
 - iv. Thanks to Charmaine - Extra Hours of compensation
 - v. Thanks to Aaron Olapade - Discussed compensation or a gift for Aaron for the over and above normal volunteerism. TBD
 - vi. Thanks to Tom Hathaway - who made space for us; added shed in yard.
 - vii. Storefront Signage must be removed; will try to collaborate with new tenant to have vendor do both at same time. Cost unknown.

- c. Implementation Team and vendors for departure
 - i. **Furnishings** - [Inventory and status here](#)
 - ii. **Implementation (to date)**
 - Documentation & Historical items to be retained moved to parsonage
 - 458 High Basement empty
 - Retained Furnishings have been moved to Hillside or Parsonage (including most of the church chairs)
 - Ongoing - Shredding and recycling via DPW
 - Large giveaway items Being posted on EIFM
 - Sheet Music has been catalogued and we will attempt to sell/give as much as possible (Thanks to JoJo Bridgeman, Terri Bracy, Julie Roberts)
 - Art oriented - Arts Colloraivve Medofrfd
 - Small giveaway items being placed in front room for “Garage Sale”
 - TBD - Dates for - “Yard Sales”
 - TBD - Junk Removal
- d. Need Volunteers - Friday 6th - Terri, ask Erin,
 - i. Shredding - Erin Weekends
 - ii. Hosting Garage Sale Open House
 - iii. Work with Wendy to go through boxes and set up space for Garage Sale

6. Merger Update

- a. Hillside members meeting (Nov 03) all in, full steam ahead
- b. Scheduling Sun, January 12 - after New Member Sunday and Potluck; Merger Meeting 1:30 pm with (6) Hillside Council Members, (6) Sanctuary LC/Board Members, (6) folk who have only been with us since full partnership; Erin, Liz, Paul Roberts, Terri...
- c. Relationship...

7. Staff Updates

- a. WMO - Health Insurance (Humana Medicare Advantage) losing PCP due to provider not accepting Insurance as of 1/1/2025 - WMO not able to manage the details and discernment about this change and will work to assess in the following year. Will accept the outcome/consequences of the change.
- b. WMO - Sabbatical planning; Terri notes we want this in the works before merger is finalized so that it is included in the process and agreements.

8. Ministry Updates - tabled till January (WMO exhausted by move and ministry)

- a. Christmas Season:
 - i. Sat, Dec 07 - Christmas Movie Faith and Film & Parents Night Out (5:30 pm); pizza & BYOB
 - ii. Sun, Dec 08 - Greening of Sanctuary/Words for the Beginning & Advent 2
 - iii. Sat, Dec 14 - Cookies, Cards & Socks - Youth Service in Cambridge (11 - 2) needs volunteers!
 - iv. Sun, Dec 15 - Pageant and Potluck
 - v. Sun, Dec 22 - Words for the Beginning & Advent 4

- vi. Tue, Dec 24 - Christmas Eve Candlelight - 5:30 pm
- vii. Sun, Dec 29 - Breakfast Church
- b. Sun, Jan 12 - New Member Sunday & Potluck
 - i. Jackie Kerstner and Doug Weeks? Join Church
- c. Sun, Jan 12 (1:30 pm) Merger Process Meeting