

2024.10.29 Committee of the Whole (LC) All Hands Meeting (November)

- Minutes from previous meetings. [Ministry Meeting Minutes Archive](#)
- [Join Zoom Meeting](#), Meeting ID: 825 8167 0394, Passcode: 487224, by phone: 309.205.3325 US
- **In attendance:** Rev. Wendy Miller Olapade, Terri Bracy, Ben Jacques, Becky Jacques Christy Miller, Anita Nackel, Liz Douglass, Charlese Carle, Paul Roberts, Julie Roberts, Fraelean Curtis, Ginny, Jackie, Aaron Olapade

1. Recruit Meeting Clerk - Aaron

2. Opening Prayer - Wendy

3. Clerk's Report -

a. Approve Meeting Minutes - [2024.10.01 All Hands Meeting](#).

- Motion to 'Approve 2024.10.01 All Hands Meeting Minutes' by Member Ben Jacques; Seconded by Member Christy Miller; All members motion 'In-Favor'

b. Note change to Breeze Texting - must reply with YES (all uppercase) to confirm you have "opted in"

4. Treasurer's Report

a. [2024.10.29 V2 Budget Versus Actuals](#) provided for review; there are some errors in QB that need to be corrected, and will be done in connection with 2024 Closing of books

b. Closing of 2024 Books and Audit - Pending Return of Allison Hughes from family tragedy

5. Sanctuary UCC Relocation

a. Leavetaking Event - Saturday, November 16th (10am - 12pm)

i. Breakfast @ 458 High Street (Terri)

- Currently planned for 25- - WMO and Terri will confer on final list of invited
- Talk about who is invited?

a. Current Sanctuary Members & Partners, & Staff, plus a handful of deeply connected partners like Laura Brereton

b. Do you want others there?

i. Charlene/Becky/Gini/Fraelean: Preference to keep it intimate and us only

ii. Add, people that have been a part of our things - might be interested in coming...

c. Partners like Hillside; Arts, Film, Music partners; and Other Ministry Partners (ie: Interfaith clergy, food ministry, MOA, Safe Medford)?

i. No not for this, maybe let people know they can drop by during one of the Yard sales. See below

ii. Worship/Program

- Celebrate Communion
- Create a video/slideshow of things we did, interesting to reflect back and remember - to celebrate

- Circle Celebration of Sanctuary's 10 years in this space
 - Blessings/Saying goodbye to this space
- iii. Align an Open House - with A Yard Sale and separate from the Sanctuary release date.
- iv. WMO will send a save the date and put up a poster to invite the neighbors
- b. **Propose:** Hire cleaning service for pre breakfast and final cleaning before departure.
 - Rev. Wendy is unsure what the expectations are for final clean before departure; member Aaron Olapade will communicate with the landlord about this.
 - Unsure about signage above 458 High St. and how we are to remove it/what needs to happen. People want to keep this as an artifact, and ask Hillside about having it (at least for a while). It means a lot to us. Acknowledged Tom would not likely find a space for it.
- c. Implementation Team and vendors for departure
 - i. **Find [Inventory here](#) (note this remains in process)**
 - ii. Any further recommendation needed for LC Vote? None requested.
 - iii. Implementation plan to date
 - Wed, October 30 - Furnishings to Hillside
 - Fri, November 01 - Copier to Hillside
 - Sat, November 09 - "Yard Sale" Openhouse
 - TBD - Shredding Party
 - November 16 - Leavetaking Breakfast
 - TBD - TV and last items to move to hillside
 - TBD - More openspace giveaway - "Yard Sales"
 - TBD - Junk Removal
 - December 15 deadline, backup from there.
- d. Operations after Moveout
 - i. Charmaine to operate from Hillside & Home - Team wants to Celebrate Charmaine's commitment and investment and ministry!!
 - ii. WMO to Operate from Home
 - iii. Programs - Hillside and other partners

6. Merger Update

- a. Review [2024.10.16 Merger Planning Meeting](#)
- b. Noted Hillside intention to gather a whole church meeting Nov 03 - question about who is invited, WMO not sure, will ask.
- c. No concerns identified - tem asked to review and advise of any questions

7. Staff Updates

- a. Charmaine - will continue with us for the foreseeable future; merger discussion may affect work hours (TBD) and Charmaine has acknowledged this possibility.
- b. WMO - Health Insurance Challenge, Sabbatical

8. Ministry Updates - For your review only

- a. Worship: Enough is Enough (Nov), Words for the Beginning/Advent/Christmas (Dec) with Pageant (12/15), Xmas Eve (5:30 pm), Breakfast Church 12/29, The Lord's Prayer (Jan)
- b. Wide range of programs and ministries: [See Calendar](#)
 - i. Formation: [Puritans to Progressives](#) (Oct), [Art and Soul](#) (Oct/Nov)
 - ii. Socials:
 - Past: Board Games/Brews, Pumpkin Painting
 - Upcoming: Xmas Crafting 12/08; Pot lucks 11/03, 12/15
 - iii. Food Mission:
 - Friday cafe monthly, Pop Up Pantry through November, Thanksgiving Drive and Pantry
 - ARPA Grant Funding Completed
 - iv. Outreach Events:
 - Past: Weekly Pop-Up Pantry through 11/22, Animal Blessing 10/05, Chamber Halloween Trick or Treat @ Sanctuary 10/25 (Last time),
 - Upcoming: [Thanksgiving Food Drive 11/17 & 11/24](#)
 - v. Youth: OWL fully subscribed begins 11/03!!
 - vi. Arts:
 - Faith and Film @ Hillside 11/09 America Fiction & 12/07 The Holdovers,
 - Art & Soul @ Arts Collab Medford 10/27 (Art Books) & 11/15 (Scavengers)