

2024.02.10 (February) Committee of the Whole (LC) All Hands Meeting Agenda/Minutes

Minutes from previous meetings. [Ministry Meeting Minutes Archive](#)

[Join Zoom Meeting](#); Meeting ID: 825 8167 0394; Passcode: 487224; By phone: 309.205.3325

In attendance: Terri Bracy, Ray Santiago, Branwen Cook, Becky Jacques, Ben Jacques, Wendy Miller Olapade Liz Douglass, Christy Miller, Andrew Hill, Carvina Williams

1. **Recruit Meeting Clerk** - Christy volunteered
2. **Opening Circle and Prayer** - Rev. Wendy
3. **Next Steps**
 - a. Confirm All Hands Schedule (1st Wed, 7 - 8:00pm) - yes
 - i. March 6, 7 pm
 - b. Initial Joint Meeting Merger (held on Jan 21)
 - i. [Merger Presentation/Possibilities](#)
 - ii. Questions? Feedback? **Terri** thought it went well. People seemed we are where we should be moving forward. LT from Hillside were positive. Still many questions. They have 6 people and we need to know who from our group will attend the next meeting. Hillside governance model: What is it? Can we look at them before we decide to agree to that model? **Wendy**: pointed out their bylaws are based on Sanctuary's. We will review side by side and discuss how Sanctuary will be represented within the process. We are looking for Sanctuary's ideas and representation on the combined board. Tonight we could think about who from Sanctuary will be part of that meeting. **Terri**: suggests we be sure longer term members are there to represent the history of the church. **Wendy**: suggests a blend of members longer and shorter term. Connection to arts, formation, history, leadership etc. **Christy**: Probably most important to find six folk who can lean in and have rich dialogue. Once outlined, everyone will have a chance to participate again. **Volunteers**: Erin, Liz, Branwen, Christy, Andrew, Terri [alternate if needed],
[Wendy to ask Sue Darcy if she is interested and Paul Roberts if he can participate]
 - iii. Next Steps? Wendy will hear from Tom and she can give a list of those who will participate in first joint discussion.
4. **Business Reports**
 - a. LC/COM Meeting Minutes - Call for motion to approve:
 - i. [2023.01.10 Meeting Minutes](#)
 - ii. Erin makes a motion to approve the January 10, 2024, Committee of the Whole meeting minutes. Carvina seconds. Vote: 11 yes, unanimous

- b. Meals Ministry - Needs Action
 - i. **Vote: BOL Donation; propose \$200.00 x 6 months; \$1200.00 FY 2024 from Pleasant Street Restricted Fund (currently @ 2813.72)** Erin moves to spend the funds in that way. Carvina seconds the motion. Vote: Unanimous decision to spend the \$1200 FY 2024.
 - ii. **Invitation: Sunday, Feb 18 Retire BOL ministry and honor Julie Roberts and Charlene Carle in the worship service**
- c. Treasurer's Report
 - i. [Budget Versus Actuals](#)
 - ii. Final FY 2023 Reconciliation (need to hire QB Accounting expertise) - Tom Gerstenlauer contacted UCC staffer to help Erin, still in process. If no positive result, Wendy will ask more broadly [maybe on Facebook?].
 - iii. This week "Gift Smart" we terminated this fundraising tool that was expensive. "Breeze" database at \$72/month shared with Hillside also processes online giving incl. ACH [electronic debit] payments. Completed audit to Breeze. Gift Smart contributors will be prompted to move to Breeze.
- d. Update from the Trustees - [UCF Status 1.23.2024](#) (\$2.6M) 01/23/24 Does not include value of parsonage or savings acct.
- e. Church Insurance Renewal
 - i. Assess amount of coverage for current conditions and value of property
 - ii. *Aaron Olapade will take this job on* and confer with Paul Roberts for advise
- f. Parsonage Energy
 - i. *Aaron Olapade will take this job on* a confer with Paul Roberts for advise.
 - ii. Reached out to [Mass Interfaith Power & Light](#) about and energy audit for parsonage, and we have gotten some initial input; including a to-do list of steps to take and info to gather for them to help us. Needs much more consideration including:
 1. ReRoof if considering solar (20 year on solar panel) - Considerations: How old is the roof? Should we get an assessment now? Time it before merge?
 2. Rebates and options for Moving from oil to electric for heat and AC (Heat pump/Splits) Considerations: Carbon Footprint, age of furnace, longevity of heating and cooling systems, eligibility of rebates?

5. Old Business / Action Items (previously tabled)

- a. Stewardship Campaign(s) - current giving is lower than previous years

6. New Business

7. Ministry Updates / Reports

- a. New Members Program - Build Your Own Beliefs; (4) Sundays (2/25 - 3/17; 11:45 - 1:00 pm); receive new members on or about Easter Sunday (TBD)
- b. Worship Plans
 - i. Gospel of Mark: Come Follow Me (10 weeks; 1/21 - Holy Week)
 1. Ashes integrated into First Sunday lent (2/18)

- ii. 3/31 - Easter Sunrise - Ecumenical;
 - iii. 3/31 - Easter Service - 10:30 am - New Members Join
 - iv. 4/7 - Laity Sunday
 - v. 4/14 - Holy Hilarity Sunday - Terri!
 - vi. Connect: From Me to We (4 weeks; 4/21 - 5/12 Mother's Day)
 - vii. Jeremiah: They will be My People (12 weeks; 5/19 - 6/9 and 6/23 - 7/28)
 - viii. 6/19 - Youth Sunday
- c. Messy Church - **Hanna hired for child care**
- d. Arts and Inspiration/Circles
- i. No pending programming - February 15 Meeting; **assess capacity and vision and ideas for integration w. Hillside**, partnerships in City (Arts Center, Musicians, Down by the Riverside) to build wider interest and connection. Begin the dreaming and scheming for what Arts and Inspo look like in our future merged state! IDEA: Faith and Film at Hillside sooner rather than later! Give the experience to their community.
- e. Socials and Fun - Community Meals Scheduled:
- i. 2/10 - Board Games and Brew at Hillside
 - ii. 2/18 - International Cuisine at Hillside
 - iii. 3/24 - Palm Sunday - Foods of the Middle East at Hillside
 - iv. 5/5 - Cinco de Mayo Fiesta
 - v. 6/16 - Youth Sunday/Father's Day - Dad's Favorite Dish
- f. Food/Micropantry Mission
- i. Remaining funds from ARPA grant - approx 7K, use tbd
 - ii. Micropantry Mission needs some maintenance, leadership, energy, and food)
 - iii. Monthly Meal Making / Deliver to Friday Cafe; Second Thursday/Friday morning
- g. Youth Mission
- i. OWL - will reassess in 2024/25
 - ii. [am2pm summer 2023.2024](https://sanctuaryucc.org/am2pmsummer/) - **We need participants and volunteers! Share this link for more info: <https://sanctuaryucc.org/am2pmsummer/>**
 - 1. Grants/Fundraising updates
 - a. Cummings Grant application submitted 12/23 (notice May 2024); 3 year grant of 33K
 - b. NO - Tufts Medicine Community Health Initiative Grant
 - c. Teen Mental Health/OWL Grant possibilities
 - i. City of Medford Community Grant 2024 (10K)
 - ii. Tufts Community Grant 2024 (3K)
 - iii. Eastern Bank - (10K)