

## 2023.09.13 (September) Committee of the Whole/LC Meeting

Minutes from previous meetings. [Ministry Meeting Minutes Archive](#)

[Join Zoom Meeting](#); Meeting ID: 825 8167 0394; Passcode: 487224; By phone: 309.205.3325

Agenda/Minutes

liaison

**In attendance:** Wendy Miller Olapade, Christy Miller, Branwen Cook, Ben Jacques, Becky Jacques, Erinm Sennott, Paul Sennott

1. **Opening Circle and Prayer - Rev. Wendy;** [Prayer to be freed from tizzies](#)
2. **Review Agenda/Your Hot Topics/Recruit Meeting Clerk [Wendy tonight]**
  - a. Noted the situation with Julie Roberts/Paul needing help
  - b. Get your shots
  - c. Haitian Colors Gallery open for guests
3. **Business Reports**
  - a. LC/COM Meeting Minutes
    - i. [2023.08.02 August Meeting Minutes](#)
    - ii. No Meeting in July - as per LC/COM Vote
    - iii. Call for motion to approve the August 02 meeting minutes; Motion from Erin to approve the minutes, Branwen seconds the motion; the vote is put forth and voting begins; there is no deliberation and all vote in favor of approving the minutes motion.
  - b. Treasurer's Report
    - i. Final year-end reconciliation and implementation of new budget year under construction; currently reconciled through August Payroll and Restricted Savings,
      1. Erin - to close the books - need Help with QB.
      2. Budget for Accountant.
    - ii. Banking updates due to closure of West Medford Branch of Citizens Bank
      1. Erin and Charmaine in process to resolve CCWM - Sanctuary DBA documentation
      2. Need more information in regards to proposal change from Citizens.
    - iii. Erin in process to implement changes to Church Chase Business CC Account
  - c. Clerk's Report - as per previous LC vote, 12 Inactive Members have been released and changes made in data base.
4. **Ministry Updates / Reports (also see the [special edition newsletter](#) issued this week)**
  - a. Worship
    - i. Sermon Series - Gray Matters (9/17 - 10/1), Unstoppable (book of Acts 10/8-11/19), Christmas Movies (11/26 - 12/10), Unrehearsed Christmas Pageant \*12/17), No morning worship 12/24, Christmas Eve 5:30
    - ii. Messy Church continues with Jennifer and Jenni
    - iii. Tom Parental Leave Part 2 - 1/7 - 2/11
  - b. Arts and Inspiration/Circles

- i. Mystic River Celebration - art and hospitality, invite to other things
  - ii. [IAmMigration: Haitian Colors](#) - Gallery Installation (Sept - Nov)
    - 1. Outdoor Reception/Celebration with Music & Food
    - 2. (2) Art Church Type - Circles with Artists
  - iii. Faith and Film - TBD
  - iv. Spoken Word Event (late Fall)
  - v. Soul Collage - TBD
- c. Socials and Fun - Community Meals, Apples & Wine, Kids Games and Movie, Pumpkin Carving
- d. Food/Micropantry Mission
  - i. \$25K - city of Medford ARPA Grant Award
    - 1. Meals4Medford (7K) - provides food to micropantries
    - 2. Purchase \$25.00 Cards from Neighborhood Kitchen for fresh food
      - a. Drop-in hours (implement after the veggies done)
      - b. Compensate the staffing to cover the drop in
  - ii. Thanksgiving Food Collection - 11/12 & 11/19
  - iii. BOL (Monthly Pantry Delivery & Bi-Monthly Meal)
    - 1. Great participation from community - but very small group that does delivery/serve
    - 2. Julie Roberts out of commission - need leadership
      - a. CCSR?
- e. Youth Mission
  - i. OWL 2023/2024
    - 1. Grade 5/6, 10 sessions with current facilitator team (Oct 1 - Jan)
    - 2. Train Sanctuary Staff in 7-9/10-12 (October); Kashawna Harling and Danny Aquiar
    - 3. Grade 8/9, 18 sessions - November through Spring
    - 4. Look for grants for this topic
  - ii. am2pm 2023.2024
    - 1. Tufts Grant of 3K - pending for Teen Mental Health First Aid Program to train our own trainers - to deliver as community-wide program in 2024
    - 2. Make monthly connections through Community Service, Film, and Fun; including the things we already do (ie: meals4medford),
    - 3. Grants/Fundraising updates
      - a. LOI Cummings submitted for 2024
      - b. Will add the focus of teen mental health to the grant propoals and pursue:
        - i. City of Medford Community Grant 224
        - ii. Tufts Community Grant 2024
        - iii. Eastern Bank - 10K immediate
        - iv. Monarch Foods - tbd immediate
      - c. Also look for grants for teen mental health
- f. Feedback from LC:
  - i. So many good things that we are doing!! How are we publicizing, how are we engaging? It is so great - how do we spread the word?

- ii. What if we try for every event, as a goal to send one thing to a new network!!??
- iii. Share the JPEG for an event to share on your social media.
- iv. Guerilla Marketing - share a flyer and postcard with one organization.
- v. Bring a friend - use postcards to send to friends.

## **5. Old Business / Action Items (previously tabled)**

- a. Stewardship Campaign(s)
  - i. Seize the moment - make sure we ask for donation at the event; while we are experiencing the great things we do
  - ii. More ways to signal and promote - different ways that work for people,
    - 1. Add the Donation Envelops - private
    - 2. If I see someone else remember to give - I am motivated to do it
  - iii. Can we ask for members/partners to make a recurring commitment?
  - iv. Gallery - get a donation box - let artist paint it and make a thing out of it.
    - 1. Ben will develop the idea
    - 2. Christy
  - v. Recruit a person for each event - someone other than the pastor.
  - vi. An annual goal of each "ministry" inspires and motivates people to help
- b. Parsonage Energy Audit - Audit is complete - solar an option, is there anyone who can take this on?
- c. Proposal for Use of Space - tabled
- d. Elect officers - Vice Moderator, Clerk - [Bylaws Here](#) - tabled

## **6. New Business - none identified**

## **7. Next meeting dates**

- a. All Hands Schedule (1st Wed, 7 - 8:00pm)
  - i. October 18 (6:00 - 7:00) - change due to moderators schedule
  - ii. November 01
- b. Dynamic Merger
  - i. Tom and Wendy reading Better Together: Making Church Mergers Work
  - ii. Tom bringing to Hillside Council this month
  - iii. Additional Resources Needed?
    - 1. Legal Counsel
    - 2. Third party to support the merger conversation, advising on the way - help with power differential

**Meeting adjourned, 7:00 pm**