ANNUAL BUSINESS MEETING of the Governing Body of The Congregational Church of West Medford

DBA Sanctuary United Church of Christ

Tuesday, June 11, 2019 (6:30 pm to 8:30 pm)

458 High Street, Medford, MA

Agenda Item 4: Proposed launch of the Lakota YouthStay Program (LYS) from CCWM/Sanctuary UCC ministries, effective August 02, 2019. Further details will be provided to the congregation: Receive, Discuss and Vote;

## **Proposed:**

The Leadership Circle presents for congregational discussion and vote this proposal to release the Lakota YouthStay Program (LYS) as a ministry of Sanctuary UCC to become a program of the West Medford Community Center (WMCC) which will serve as LYS' fiduciary effective August 2, 2019.

This motion is based on the request to do so from seven members of CCWM/Sanctuary UCC including two LYS founders and five other members of the Lakota YouthStay ministry team. The West Medford Community Center (WMCC) has made a written commitment to use the assets to be transferred for the sole purpose of the Lakota YouthStay Program.

The congregation is asked to vote on the following;

- 1. LYS is released as a ministry of CCWM/Sanctuary UCC to become a program of the West Medford Community Center (WMCC) which will serve as LYS' fiduciary effective August 2, 2019;
- 2. The transfer of assets and collateral upon which the congregation agrees will take place upon the execution of a separation, non-disclosure, and non-disparagement agreement as recommended and negotiated by the church's attorney;
- 3. All restricted or dedicated assets and collateral will be transferred to WMCC for the sole purpose of the LYS Program. These include but are not limited to:
  - **a.** December 31, 2018 Citizens Bank LYS Restricted Savings Balance + (January 01, 2019 through August 02, 2019 YTD Restricted Revenue January 01, 2019 through August 02, 2019 YTD LYS Expense)\*;
  - **b.** LYS website, email, facebook, Instagram accounts access and passwords will be transferred via electronic file;
  - c. LYS print, marketing and photographic collateral will transferred via electronic files;
- 4. The Sanctuary based LYS logo is not included in this transfer of assets but may be "grandfathered" through 2019.12.31 for collateral that has already been printed. WMCC and LYS will cease to use this logo on the LYS website, on any other social media, nor will it be used on any new marketing or print materials as of August 03, 2019;
- 5. CCWM/Sanctuary UCC makes a one-time donation to WMCC for the restricted use of LYS from the proceeds of the sale of 400 High Street to WMCC in the amount of \$27,000.

<sup>\*</sup>The status of these funds as of June 04, 2019 is \$30,363.18 and is reflected in the following calculation = \$34,594.88 + (\$13,070.61 - \$17,302.31) = \$30,363.18.