

2016 Annual Report
Sunday, February 5, 2017

In attendance:

Rev Wendy Miller- Olapade (Lead Pastor)
Rev Lambert Rahming (Community Pastor)
Paul Roberts (Moderator)
Bruce Roberts (Vice Moderator)
Amanda Coughlin (Treasurer)
Linda Malik
Clarisse Coughlin
Joanna Begin
Brenda Briggs
Carvina Williams
Jenny Briggs
Carol Luongo
Joe Luongo
Julie Roberts
Ose Manheim
Aaron Olapade
Kathy William
Jeff Smith

17 voting members in attendance

"I call the 2016 Annual Meeting to order on Sunday February 5, 2017 at 10: 40 am" Made by Paul Roberts

All read the "mission statement"

Wendy's Reflection

We are out there making salt and light through all of the programs we participate in
Wendy says thank you for participating in Sanctuary UCC

- Thanked the Staff for doing all that they do:
 - Lambert being out there, Linda administration and encouraging partnerships, Ray for keeping us comfortable, Clarisse for being in the internship and contributing to Sanctuary UCC
- People are knowing us

Things from the last 3 weeks

- Solid finances
- Continuing to make a difference through partnerships and collaborations
- People are stopping in
- The Lakota Youth Stay program
- Got 3 grants for arts and inspiration programs (\$2600)
- Artist calling to be apart in the programs
- LDI, started to be implemented
- Medford Conversations and Tufts
- Medford developing a Safe Medford Group; Wendy is president of Medford Health Matters
- Making a huge difference

- Seeking new and renewable resources financially
- Cannot rest, need to continue to moving forward

“How do we become sustainable for the long run?” (2017 Question)

Paul:

- *“I move to accept the 2016 Annual Report”, made by Bruce Roberts, seconded by Amanda Coughlin, Passed unanimously*
 - Kathy: hoped to broaden the nominating (too dependent on Lambert, do that less so that we can take the next step)
 - Paul: We were very fortunate for the economy, assets preformed 2.5X the usu
 - Need to invest so that we can continue, while we can do so through the reservoir

Lambert’s Report

- Prayers in 4 sections (ACTS) adoration, confession, thanksgiving, supplication
- AM2PM
 - Summer program with teen volunteers (13) massed from 50-55 community service in one week
 - Can now work in 3 medford high school
 - Black Student Union
 - Arabic Club
 - Gay Straight Alliance
- Work at Tufts partnership
- Bread of Life: feeding those who needed it and now a regularly scheduled days
- 2016 has been a group effort, thank you
- “Will you help us to continue to Sanctuary?”

Budget Discussion:

- Were able to get the full \$40,000 grant, in the process of reframing
- Proposed 2017 Budget
 - Increasing donations/ pledges by 10%
 - 2,500 in new pledges
 - 12,5000 in new fundraising
 - Looking into new grant opportunities
 - Want the arts program to be self supporting
 - 750 grant for the black experience through music
 - LYS is 75% self sustaining
 - Pulled out of the budget for now for worship and music leadership
 - Paul: Planned for renting different spaces but didn’t end up doing it
 - Paul: Services and meetings at different places but won't take into effect for 3-6 months, still have it just cut back, haven't included revenue from certain events
 - Amanda: Fundraising responsibility is not on the staff, if it’s important people need to step up and participate
 - Need to continue to look outside of just our members and research on how to remain sustainable
 - Look to United Church of Christ help for grants
 - Increase in pastor salary by 5% and 9% for health insurance
 - A couple of one-time expenses
 - Maintenance on the parsonage, things for the outside of Sanctuary
 - Jeff asked about having a separate offering for the pastors
 - Tremendous transition of quickbooks. Went from ancient one to online non-profit

- Amanda did a fantastic job switching that.
- Linda has developed structures and protocol
- Better shape financially and administratively than we should have accepted
- One individual can make a huge leadership change and believe in the power of yourself
- 4 year perspective:
 - Drafted plans for the next 4 years
 - We have 4 years with a .5 million drawdown before a 2 million dollar floor
 - Accounted for recession and keep a 250,000 budget and keep drawing it down and work with more programs which provide revenue
- Looking beyond 5 years and good until 2020, very encouraging
- Now is the time to utilize people, staff and resources while we have the money
- Additional grants are not in the budget, rent has not been raised/ signed a 5 year lease
- Kathy: not tapping into restrictive funds efficiently and want to get an outreach group organized and want to rethink the use of the Harold Lloyd Pinkham Fund, nominating committee needs to make more of an effort and take more responsibility for having an outreach team
 - Not Committee (Team)
 - Solidify mission team
 - Have a lawyer identified and will discuss once other issues have been addressed
 - Not drawing from the restricted funds

"I move to accept the 2017 Sanctuary UCC budget as presented." Made by Bruce Roberts, Seconded by Brenda Briggs, Passed Unanimously

Wendy asked everyone to read the executive summary report

- Leading into and building out the thing that work and reducing/ reframing things that don't
- "2017 needs to be a year of stewardship and sustainability"

Discussion on what the ideal future vision for Sanctuary UCC would look like:

- Faith Formation
 - Kathy: No more bible study technically
 - Joanna: Sunday Services have become more like bible studies because they are very intimate
 - Would like to see more bigger and communal things
 - Balance is missing between traditional service and what we do at Sanctuary UCC
 - Raising the question of holding services at different locations where we can have a more traditional setting that people believe is currently missing
 - Potentially have 2 service options (one at Sanctuary and one at North Prospect)
 - Need to be discussed within the next 6 months, hopefully sooner rather than later
 - Outside people expect to have someone present at Sanctuary on Sunday mornings since we are a church

- Potentially missing an opportunity for new people
- This is a very tough decision
 - Been asking this question for 2 and a half years
 - We were never meant to hold services here
- Wendy asked everyone to pledge their commitment to stay involved in this question
- We need to become more comfortable telling people about what Sanctuary UCC is and what we do
 - We are an “Art- Based Church”- Lambert
 - We need to come up with an elevator speech about what we are and what we do to get people interested

“I move to extend the contract of the lead pastor, Reverend Wendy Miller- Olapade, for the duration of one more year, ending on December 31, 2018.” Made by Bruce Roberts, Seconded by Carol Luongo, PASSED unanimously

“I move to accept the slate as proposed.” Made by Paul Roberts, PASSED unanimously

- Fraelan is not a member of the church yet so the Nominations Committee recommended removing her from the slate.
 - Was removed from the slate

“I move to sell or donate the carpets, china and communion- ware items which are not used by Sanctuary UCC.” Made by Bruce Roberts, seconded by Carol Luongo, PASSED unanimously

Clarisse shared her LDI story and asked people to get involved with the new Medford Cares program

“I move to adjourn the 2016 Annual Meeting on Sunday, February 5, 2017 at 12:09pm” Made by Amanda Coughlin, seconded by Jenny Briggs, Passed Unanimously

Submitted by Clarisse Coughlin on behalf of the Clerk.